



TOTAL EMPLOYEE LEASING
 EMPOWERING YOU TO GET BACK TO BUSINESS

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Employment Application

EDUCATION	Institution Name	City, ST	Degree Receive	Date Completed
High School				
University/College				
University/College				
Military, Business, Trade, Other				

WORK HISTORY	Most Recent/Current	Previous Position 1	Previous Position 2	Previous Position 3
Previous Employer				
City, ST				
Position Held				
Supervisor Name				
Supervisor Phone				
Start Date				
Starting Salary				
End Date				
Ending Salary				
Reason for Leaving				

SPECIAL SKILLS AND QUALIFICATIONS

PROFESSIONAL REFERENCES

List the names, addresses and phone numbers of three (3) professional references.

1. _____
2. _____
3. _____

PLEASE READ THE FOLLOWING STATEMENTS BEFORE SIGNING BELOW

The facts set forth in my application are true and complete. I authorize the investigation of all statements contained in this application and hereby authorize my former employers to furnish all information pertaining to my work record. I hereby release my former employers from all liability on account of furnishing such information. I understand that false statement, omission or misleading statements on this application shall be considered sufficient cause for refusal to hire or dismissal that I agree that my employer shall not be held liable in any respect if my employment is terminated because of such omissions or false or misleading statements. Total Employee Leasing is hereby authorized to investigate my employment history, including the contacting of the employers listed previously.

 Signature

____/____/____
 Date