

Waterfront Rescue Mission Job Description

Job Title: Joyful Noise Choir Director

Department: Ministry

Reports To: Director of Ministry

Summary:

Under the direction of the Director of Ministry, this position provides compassionate individual attention to clients in the ministry programs with a focus on leading clients in the area of worshipping God through the means of music. Performs all reasonably related duties as assigned.

Duties:

- Plan and lead a weekly practice session with the clients, to learn new music and to practice, so that clients are prepared to worship God in an excellent way. This weekly session will also include the Director leading the men spiritually in prayer and also looking at Scriptures about music.
- Develop, teach, and mentor clients in the art of singing and/or playing instruments individually and collectively.
- Lead the Joyful Noise Choir at special, Waterfront events (e.g. Holiday Banquets, Graduations, etc.), as well as out in the community for bookings (e.g. nursing homes, churches, community gatherings, etc.).
- Represent Waterfront Rescue Mission at these events and speak on behalf of the mission in a way that articulates the Waterfront values and promotes investment and support of the mission's work.
- Demonstrate a working knowledge of sound equipment (e.g. PA equipment such as sound board, microphones, etc.) for the purpose of overseeing this integral part of the audio worship experience both on site at Waterfront and on location at various sites at which the choir is scheduled to minister.
- Facilitate computer screen usage for the purpose of posting words to music, Scripture verses, or other visual aids in worship.
- Assess and help maintain sound technology and music equipment, and make recommendations for system improvements as needed.
- Oversee the clients in the choir in a godly, loving way that teaches them how to be a man of integrity, while also offering the same accountability that a chaplain would.
- Assist with the bookings of special events for the Joyful Noise Choir, maintain a professional interaction with these organizations, and fulfill all obligations and appointments in a punctual way.
- Some travel may be necessary for training & temporary duty.

Qualifications:

To perform this job successfully, an individual must be able to perform each essential duty satisfactorily. The requirements listed below are representative of the knowledge, skill, and/or ability required. Reasonable accommodations may be made to enable individuals with disabilities to perform the essential functions.

Christian Commitment: Must exemplify and model Christian behaviors and values and possess high levels of ethics, honesty and character.

Education/Experience: Associate's degree (A. A.) from two-year college or university; or four years related experience and/or training; or equivalent combination of education and experience.

Must have a valid driver's license and be insurable by the WRM's insurance carrier.

Knowledge, Skills and Abilities:

- Proficiency in understanding music and being able to lead a choir and/or band. Additionally must be able to play the piano or guitar from chord charts.
- Ability to write routine reports and correspondence.
- Ability to speak effectively before groups of customers, employees of organization, and people in the community.
- Ability to apply understanding to carry out instructions furnished in written, oral, or diagram form.
- Ability to deal with problems involving several concrete variables in standardized situations.
- Must be proficient in small group facilitation.
- Must have the ability to accept & establish rapport with persons struggling with issues of addiction and recovery.
- Must have knowledge and experience to research and present Christian material nondenominationally and nonjudgmentally.
- Must have a teachable spirit with an intrinsic motivation for learning.
- Must possess a high degree of commitment to client confidentiality.
- Must have regular attendance on the job.
- Must support the goals of the Mission.
- Must be willing to sign the Waterfront Rescue Mission's statement of Faith.
- Must have the ability to form effective working relationships and team building abilities with clients, leadership, supervisors, subordinates, counselors, and the public.

Computer Skills: Computer skills described here are representative of those that must be met by an employee to successfully perform the essential functions of this job.

- Intermediate computers skills are required for this position, which include aptitude in the use of the Internet, e-mail, spreadsheets, and maintaining data bases through means of accurately and proficiently entering data.

- Must be knowledgeable in the use of Microsoft Office Suite and case management software; basic typing skills a must.

Physical Demands:

The physical demands described here are representative of those that must be met by an employee to successfully perform the essential functions of this job. Reasonable accommodations may be made to enable individuals with disabilities to perform the essential functions.

While performing the duties of this Job, the employee is regularly required to talk and listen. The employee is occasionally required to stand; walk; sit; use hands to manipulate; reach with hands and arms; climb or balance; stoop, kneel, crouch, or crawl and taste or smell. The employee must occasionally lift and/or move up to 50 pounds. Specific vision abilities required by this job include close vision, distance vision, color vision, peripheral vision, depth perception and ability to adjust focus.

Work Environment:

The work environment characteristics described here are representative of those an employee encounters while performing the essential functions of this job. Reasonable accommodations may be made to enable individuals with disabilities to perform the essential functions.

While performing the duties of this Job, the employee is occasionally exposed to moving mechanical parts and outside weather conditions. The noise level in the work environment is usually moderate.

I have reviewed this job description and do not have any reservations about my ability to perform all duties of the position.

Name

Date